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State of Idaho

Legislative Services Office

Management Report

A communication to the Joint Finance-Appropriations Committee

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# IDAHO BOARD OF MEDICINE

FY 2009, 2010, AND 2011

**Report MR42511**

**Date Issued: November 16, 2011**

*Serving Idaho's Citizen Legislature*



Don H. Berg, Manager

Idaho Legislative Services Office  
Legislative Audits Division

## IDAHO BOARD OF MEDICINE

### SUMMARY

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#### PURPOSE OF MANAGEMENT REVIEW

We conducted a management review of the Idaho Board of Medicine covering the fiscal years ended June 30, 2009, 2010, and 2011. Our review covered general administrative procedures and accounting controls to determine that activities are properly recorded and reported.

The intent of this review was not to express an opinion, but to provide general assurance on internal controls and to raise the awareness of management and others of any conditions and control weaknesses that may exist and offer recommendations for improvement.

#### CONCLUSION

We did not identify any significant conditions or weaknesses in the general administrative and accounting controls of the Board.

#### FINDINGS AND RECOMMENDATIONS

There are no findings and recommendations in this report or the prior report.

#### AGENCY RESPONSE

The Board has reviewed this report and is in general agreement with its contents.

#### FINANCIAL INFORMATION

The following financial data is for informational purposes only.

#### IDAHO BOARD OF MEDICINE-- FINANCIAL SUMMARY FY 2011

Fund	Fund Name	Beginning Cash	Receipts/ Transfers	Disbursements/ Transfers	Ending Cash
0229	State Regulatory Funds	\$762,627	\$1,677,015	\$1,289,114	\$1,150,528
	TOTAL	\$762,627	\$1,677,015	\$1,289,114	\$1,150,528

**OTHER INFORMATION**

We discussed other issues which, if changed, would improve internal control, compliance, and efficiency.

This report is intended solely for the information and use of the State of Idaho and the Idaho Board of Medicine and is not intended to be used by anyone other than these specified parties.

We appreciate the cooperation and assistance given to us by the executive director, Nancy Kerr, and her staff.

**ASSIGNED STAFF**

Patrick Aggers, CPA, CFE, Managing Auditor

Mark Schoenfeld, Staff Auditor

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## AGENCY RESPONSE

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# STATE OF IDAHO

BOARD OF MEDICINE

1755 Westgate Dr., Ste 140  
Boise, Idaho 83704  
(208) 327-7000  
FAX (208) 327-7005  
E-Mail [info@bom.idaho.gov](mailto:info@bom.idaho.gov)  
Website [bom.idaho.gov](http://bom.idaho.gov)

October 28, 2011

Legislative Services Office  
Legislative Audits Division  
PO Box 83720  
Boise ID 83720 0054

RE: Legislative Audit Report October 2011

I have reviewed the Management Report and appreciate the objective review of our internal controls, accounting systems and general administrative and financial procedures.

The review process is beneficial both as a review and oversight function but also as a learning opportunity for the entire agency staff.

On behalf of our agency, I would like to express our appreciation to Mark Schoenfeld for his professionalism and expertise during the audit process.

Sincerely,

A handwritten signature in cursive script, appearing to read "Nancy M Kerr", is written above the printed name.

Nancy M Kerr  
Executive Director

# APPENDIX

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## STATUTORY AUTHORITY

The laws relating to the Idaho Board of Medicine are codified in Idaho Code, Title 54, Chapter 18. The law provides that the practice of medicine and surgery is a privilege granted by the State of Idaho, and is not a natural right of individuals. The Board was established to protect public health, safety, and welfare in the State by the licensure and regulation of physicians, and the exclusion of unlicensed persons from the practice of medicine.

## HISTORY

The Idaho Board of Medicine, established in 1892, became part of the Department of Self-Governing Agencies on July 1, 1974. The Board was part of the Department of Law Enforcement (now the Idaho State Police) until 1945.

In 1990, the Medical Practice Act was amended to enlarge the Board from eight to ten members, by adding two non-physician members. The other eight members consist of the director of the Idaho State Police and seven licensed Idaho physicians. Six are medical doctors, and one is an osteopath. All Board members are appointed by the Governor, the physicians for six-year terms and non-physician members for three-year terms.

The Board of Medicine created the Board of Professional Discipline in 1977. In 2000, House Bill 628 deleted the Board of Professional Discipline and created the Committee on Professional Discipline under the Board of Medicine. The committee consists of five members appointed by the Board. Four are physicians licensed in Idaho, and the fifth is a private citizen. As of 2008, there are three quality assurance specialists employed by the Board to enhance disciplinary capabilities.

The Board's responsibilities include licensing and registering physicians, medical residents, physician assistants, athletic trainers, directing and supervising physicians, respiratory therapists, dietitians, polysomnographers, and students enrolled in approved training programs.

Additional boards and advisory committees under the responsibility of the Board of Medicine include:

1. The Board of Athletic Trainers, created by Idaho Code, Section 54-3913, consists of four members. Three are registered athletic trainers, and one is a private citizen.
2. The Respiratory Therapy License Board, created by Idaho Code, Section 54-4313, consists of five members. Three (3) of whom shall be certified respiratory care practitioners, one (1) of whom, in addition to being a licensed respiratory care practitioner, shall also be an Idaho permitted registered polysomnographic technologist
3. The Dietetic License Board, created by Idaho Code, Section 54-3504, consists of four members. Three are licensed dietitians, and one is private citizen.
4. The Physician Assistant Advisory Committee created by Idaho Code 54-1807A, consists of three licensed physician assistants.

## ORGANIZATION

The Board is staffed by an executive director and 12 full-time employees. Additionally the Board currently has one part-time attorney on staff to act as board counsel, and one attorney on contract to assist with discipline functions (prosecuting).

**FUNDING**

The Board is a self-supporting, self-policing, and self-regulating entity. The Board's major sources of revenue are licensing and registration fees. Other revenue sources include fees from endorsements, verifications, reinstatements, fines, and the sale of printed material. The Board deposits all receipts into the Board of Medicine Fund at the State Treasurer's Office, and makes expenditures from the fund for the administration of its responsibilities.